



**BOARD OF LIBRARY TRUSTEES MEETING**  
**November 18, 2019 – 7:00 p.m.**  
**Telephonic**

**Minutes**

**Board Members Present**

Samuel Epps, IV, President  
Brett Crawford, Vice President  
Dr. Hiram Larew  
Dr. Arthuree Wright  
Toni A. Smith

**Prince George's County Memorial Library Attendees**

Roberta Phillips, Chief Executive Officer  
Michael Gannon, Chief Operating Officer of Support Services  
Michelle Hamiel, Chief Operating Office of Public Services  
Dereje Salehudres, Director of Finance  
Jessica Freeman, Executive Assistant

**Absent:** Sylvia Bolivar

Welcome and Call to Order: 7:15 PM

• **FY2021 Budget Proposal – Action Requested**

Mrs. Phillips shared the Executive Impact Summary with the Board members and indicated that Dr. Askew has reviewed the document and has made modifications to ensure that it ties into the County's initiatives. After discussion, Mr. Crawford requested that the Executive Impact Summary be reworked to more effectively align the objectives and initiatives of the Library with the County Executive's initiatives to encourage budget enhancement. The budget proposal includes an increase of \$1.8M, which is mostly due to compensation increases (merit & cost of living increases) that the Library is contractually obligated to provide in the upcoming fiscal year. The Library is also submitting enhancement requests (Plans A, B, and C).

Plan A (\$2.76M) – funding previously unfunded positions and new positions (both full-time and part-time), staff training, 15% increase in materials, IT upgrades, as well as additional funding for marketing and outreach.

Plan B – Increased funding for staffing to increase hours in the central area and to bring back staff to full compliment after renovations.

Plan C – Increased funding for staffing for standardized hours across the system.

Mr. Crawford moved to approve the budget proposal as submitted with the provision that the narrative be revised. Dr. Wright seconded the motion. The members voted unanimously to approve the motion.

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- **Proposal to Eliminate Fines – Action Requested**

Mrs. Phillips reported that there is some talk amongst state legislators to eliminate fines across all Maryland Libraries but Mrs. Phillips would like to move forward with or without the state eliminating fines in Maryland Libraries. Dr. Larew made a motion to accept the proposal to eliminate fines. Mr. Epps seconded the motion. The proposal passed unanimously.

- **Closing Statements:** Dr. Larew shared his congratulations and excitement for the System hiring the new COO of Communication and Outreach.
- **Adjourn:** 7:43 PM