



# Prince George's County Memorial Library System

## Books By Mail Application

Books by Mail is a free service for by Prince George's County Memorial Library System (PGCMLS) for Prince George's county residents, in which materials are mailed directly to customers who can no longer access the branches due to visual impairment or physical disabilities. By completing application, you:

- ***Agree to the rules and policies of the PGCMLS.***
- ***Understand that PGCMLS will maintain records of items borrowed to provide good readers' service to you.***
- ***Understand that certain items may be ineligible to deliver by mail.***
- ***Understand that it is the responsibility of the applicant to return materials on time and to notify PGCMLS of any changes in contact information.***
- ***Provide contact information of person who can access and return materials on your behalf in an emergency***

Please allow up to two (2) weeks to process your application.

**First Name:**

**Middle Initial:**

**Last Name:**

**Birth Date:**    /    /

**Residence/Facility Name (if applicable):**

**Address:**

**City:**

**State:**

**Zip Code:**

**Phone:**

**Email:**

**Do you already have a PGCMLS Library Card?**

**If your need for this service is temporary, estimate the term needed (ex. 6 months):**

**Emergency Contact Name:**

**Emergency Contact Phone Number:**

**Emergency Contact Email Address:**