



**Board of Library Trustees Meeting**  
**Tuesday, May 9, 2017 @ the Oxon Hill Branch**  
**6200 Oxon Hill Rd, Oxon Hill, MD 20745**

**7:30 p.m.**

Board Meeting – open to the public

**9:00 p.m.**

Executive Session – Closed to the public

## Agenda

- Welcome and Call to Order, Dr. A. J. Christy Wright, presiding
- Approval of meeting minutes of March 28, 2017 Board of Library Trustees Meeting
- Board Committee Reports
  1. Nomination Committee
  2. Budget/Audit/CIP Committee
  3. Personnel Committee
  4. Planning & Evaluation Committee
  5. Outreach Committee
- Receipt of Financial Information
- Financial Status Report as of March 31, 2017 – Dereje Salehudres, Director of Finance
- Chief Executive Officer Report – Kathleen Teaze, CEO
- Correspondence
- Chief Operating Officer Reports
  1. Michael Gannon, COO for Support Services
  2. Michelle Hamiel, COO for Public Services
- New Business
  1. New Employee Purchase Card Request – **ACTION REQUESTED**
    - Sarah Hays, Support Services/Project manager—Limit \$4,000.00
    - Clinton Dickerson, Support Services/Buildings & Grounds supervisor—Limit \$1,000.00
    - Jaleen Walker, Human Resources/Staff Development Coordinator-Limit \$500.00
- Unfinished Business
  1. Code of conduct policy—**ACTION REQUESTED**
  2. Performance review policy—**ACTION REQUESTED**
  3. Selection of Consultant for Classification and Compensation Study-**ACTION REQUESTED**
  4. Meeting schedule for 2017-**ACTION REQUESTED**
- Requests to Address the Board
- Vote to convene in Executive Session—Personnel matters
- Adjourn