



## Board of Library Trustees Meeting

Thursday, September 21, 2017 @ South Bowie Branch

15301 Hall Road, Bowie, MD 20715

7:30 p.m.

9:00 p.m.

Board Meeting – open to the public

Executive Session – Closed to the public

### Agenda

- Welcome and Call to Order, Dr. A. J. Christy Wright, presiding
- Approval of meeting minutes of July 20, 2017 Board of Library Trustees Meeting
- Board Committee Reports
  1. Nomination Committee
  2. Budget/Audit/CIP Committee
  3. Personnel Committee
  4. Planning & Evaluation Committee
  5. Outreach Committee
- Receipt of Financial Information
- Financial Status Report as of July 31, 2017 – Dereje Salehudres, Director of Finance
- Chief Executive Officer Report – Michael Gannon, Interim Co-CEO & Michelle Hamiel, Interim Co-CEO
- Correspondence – Michael Gannon, Interim Co-CEO & Michelle Hamiel, Interim Co-CEO
- Chief Operating Officer Reports
  1. Michelle Hamiel, COO for Public Services
  2. Michael Gannon, COO for Support Services
- New Business
  1. Board Retreat – ACTION REQUESTED
  2. CEO Applicant Review – ACTION REQUESTED
  3. Holiday Closure Schedule – ACTION REQUESTED
  4. Approve Michelle Hamiel, Interim CEO to Legally Bind PGCMLS – ACTION REQUESTED
  5. Increase Michelle Hamiel, Interim CEO's Purchase Card Spending Limit – ACTION REQUESTED
  6. Give Authority to Michelle Hamiel & Michael Gannon, Interim CEOs to issue Purchase Cards – ACTION REQUESTED
  7. Authorize David Rodriguez, Maintenance Mechanic to Receive a Purchase Card - ACTION REQUESTED
  8. Open Meeting – Board Presentation – Brett Crawford – ACTION REQUESTED
  9. Compensation Study Recommendations & Report – Jeff Naftal, Director of HR – INFORMATION ONLY
  10. CEO Search Status – Jeff Naftal, Director of HR – INFORMATION ONLY



## PRINCE GEORGE'S COUNTY MEMORIAL LIBRARY SYSTEM

- Unfinished Business
  1. Foundation Update – Sylvia Bolivar
- Requests to Address the Board
- Vote to convene in Executive Session—Personnel matters
- Adjourn